



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Board of Directors

Ross Valley Fire Department

<https://us06web.zoom.us/j/85871600895>

Webinar ID: 858 7160 0895

Phone: 669-900-6833

For callers *9 to raise your hand *6 to mute/unmute

Wednesday, November 10, 2021

6:30 pm RVFD Board Meeting

Zoom Disclaimer: Zoom regularly provides updates to their software, as do internet browsers such as Chrome. For proper remote viewing of Ross Valley Fire Department's Board meetings, we recommend you upgrade to the latest version of the software that you are using.

1. **Call to order – 6:30 pm**
2. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
3. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
4. Chief Report – Verbal update by Chief Weber
5. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge check register issued during October,
 - b) Receive call report and out of jurisdiction report for October,
 - c) Receive current budget report,
 - d) Approve Minutes of the October 13, 2021, Board meeting, and
 - e) Approve Resolution 21-14 Allowing Virtual RVFD Board Meetings in Compliance with AB 361.
6. Receive Update Surrounding Ross Station 18 Options – Consider Proposed Options to Amend JPA and Direct Staff on Preferred Option– Chief Weber
7. Adjournment

The next meeting is scheduled for Wednesday, December 8, 2021, Location TBD.

s/Mariana Gonzalez, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 10/01/2021 - 10/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01285	360 Rescue LLC	10/05/2021	Regular	0.00	934.04	22062
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
20210925A	Invoice	10/04/2021	09.25.2021 - RESCUE SUPPLIES/GEAR	0.00	934.04	
	01.10.63131.00		EQUIPMENT		934.04	
01326	AMAZON.COM SERVICES LLC	10/05/2021	Regular	0.00	238.44	22063
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
1R74-NMCP-36N	Invoice	10/04/2021	09.28.2021 - HRYDRO FLASK - (3) 21 OZ B	0.00	102.52	
	01.05.61129.00		HIRING EXPENSES		102.52	
1XF4-X7RM-KKQZ	Invoice	10/04/2021	09.29.2021 - APPLE PENCIL SECOND GENE	0.00	135.92	
	01.05.61121.00		COMPUTER SOFTWARE/S		135.92	
01012	AT&T	10/05/2021	Regular	0.00	56.15	22064
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
287016675128X0	Invoice	10/04/2021	09.15.2021 - WIRELESS SRVC - 08.16.- 09.	0.00	56.15	
	01.14.61705.00		TELEPHONE		56.15	
01015	Curtis Tools	10/05/2021	Regular	0.00	1,412.90	22065
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
INV523603	Invoice	10/04/2021	09.03.2021 - 5 GALLON PAIL/FOAM CONC	0.00	1,412.90	
	01.10.63131.00		EQUIPMENT		1,412.90	
01272	Diesel Direct West Inc	10/05/2021	Regular	0.00	1,361.89	22066
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
84204911	Invoice	10/04/2021	09.27.2021 - GASOLINE UNL - 52.1 GALLO	0.00	262.34	
	01.25.62988.00		FUEL		262.34	
84204912	Invoice	10/04/2021	09.27.2021 - ULSD CLEAR - 222.4 GALLON	0.00	1,099.55	
	01.25.62988.00		FUEL		1,099.55	
01364	GARDENERS' GUILD	10/05/2021	Regular	0.00	2,944.00	22067
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
105682	Invoice	10/04/2021	09.10.2021 - 777 SAN ANSELMO AVE - FR	0.00	2,944.00	
	01.14.61500.00		BUILDING MAINTENANCE		2,944.00	
01305	Kyocera Document Solution Northern California	10/05/2021	Regular	0.00	489.38	22068
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
55E1631591	Invoice	10/04/2021	07.29.2021 - FAX SYSTEM	0.00	489.38	
	01.14.63044.00		TECHNOLOGY PURCHASE		489.38	
01047	Todd C Lando	10/05/2021	Regular	0.00	2,805.25	22069
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
2021-010	Invoice	10/04/2021	09.17.2021 - WEB HOSTING/SUPPORT	0.00	2,805.25	
	01.05.61127.00		HEALTH AND WELLNESS		2,805.25	
01147	Town of Ross	10/05/2021	Regular	0.00	5,995.00	22070

Check Report

Date Range: 10/01/2021 - 10/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
QTR 1 FYE22	Invoice	10/04/2021	09.30.2021 - PG&E /WATER - JULY	0.00	5,995.00	
	01.14.61702.00		GAS AND ELECTRIC		5,265.00	
	01.14.61703.00		WATER		730.00	
01326	AMAZON.COM SERVICES LLC	10/12/2021	Regular	0.00	188.82	22071
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1HHD-D9JT-NMJ7	Invoice	10/11/2021	10.06.2021 - PLASTIC TUMBLER GLASSES	0.00	25.75	
	01.05.62200.00		GENERAL DEPARTMENT S		25.75	
1ND3-R61X-3NX	Invoice	10/11/2021	10.04.2021 - HENKLES KITCHEN KNIFE SET	0.00	163.07	
	01.05.62200.00		GENERAL DEPARTMENT S		163.07	
01000	American Messaging	10/12/2021	Regular	0.00	47.70	22072
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
W4106073VJ	Invoice	10/11/2021	10.01.2021 - SIREN ALERT/MESSAGING -	0.00	47.70	
	01.10.63150.00		COMMUNICATIONS EQUI		47.70	
01075	Batteries Plus	10/12/2021	Regular	0.00	85.74	22073
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
P44291286	Invoice	10/11/2021	10.03.2021 - BATTERIES	0.00	85.74	
	01.10.61101.00		RADIO REPAIR		85.74	
01313	Comcast	10/12/2021	Regular	0.00	825.59	22074
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
632-09232021	Invoice	10/11/2021	09.23.2021 - INTERNET SERVICES	0.00	825.59	
	01.14.61705.00		TELEPHONE		825.59	
01272	Diesel Direct West Inc	10/12/2021	Regular	0.00	909.64	22075
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
84215032	Invoice	10/11/2021	10.04.2021 - GASOLINE UNL - 25.6 GALLO	0.00	130.86	
	01.25.62988.00		FUEL		130.86	
84215033	Invoice	10/11/2021	10.04.2021 - ULSD CLEAR - 153.4 GALLON	0.00	778.78	
	01.25.62988.00		FUEL		778.78	
01017	Fairfax Lumber	10/12/2021	Regular	0.00	92.98	22076
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
235418	Invoice	10/11/2021	09.29.2021 - LINE CORD/BURNER COVERS	0.00	92.98	
	01.14.61500.21		BUILDING MAINTENANCE		92.98	
01006	FASIS	10/12/2021	Regular	0.00	100,731.00	22077
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
FASIS-2022-0543	Invoice	10/11/2021	10.01.2021 - WORKER'S COMPENSATION	0.00	100,731.00	
	01.00.60215.00		WORKERS' COMPENSATI		100,731.00	
01371	Forest Investments Group, Inc	10/12/2021	Regular	0.00	941.26	22078
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
38722	Invoice	10/11/2021	09.23.2021 - DIGITAL COLOR COPIES/LOG	0.00	941.26	
	01.15.61131.00		FIRE PREVENTION		941.26	
01090	Lynx Technologies Inc	10/12/2021	Regular	0.00	776.25	22079

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
9439	Invoice 01.10.63131.00	10/11/2021	09.29.2021 - ALERT EQUIPMENT	MAPS - ESTIMATE #19 09.29.2021 - ALERT MAPS - ESTI	0.00 776.25	22080
01299	Onix Networking Corporation	10/12/2021	Regular	0.00	24.78	22080
2103538	Invoice 01.05.61121.00	10/11/2021	08.31.2021 - GOOGLE VOICE/TELEPHONE COMPUTER SOFTWARE/S	08.31.2021 - GOOGLE VOICE/TE	0.00 24.78	
01010	Redwood Security Systems Inc	10/12/2021	Regular	0.00	495.00	22081
4090223	Invoice 01.14.61500.00	10/11/2021	10.01.2021 - FIRE MONITORING/MAINT BUILDING MAINTENANCE	10.01.2021 - FIRE MONITORING	0.00 495.00	
01188	Staples Credit Plan	10/12/2021	Regular	0.00	237.08	22082
2918925371	Invoice 01.05.62000.00	10/11/2021	09.23.2021 - OFFICE SUPPLIES OFFICE SUPPLIES	09.23.2021 - OFFICE SUPPLIES	0.00 237.08	
01098	Verizon Wireless	10/12/2021	Regular	0.00	723.30	22083
9889167787	Invoice 01.14.61705.00	10/11/2021	09.23.2021 - TELEPHONE SERVICE -08.24 - TELEPHONE	09.23.2021 - TELEPHONE SERVI	0.00 723.30	
01326	AMAZON.COM SERVICES LLC	10/19/2021	Regular	0.00	190.63	22084
14PC-LFWX-R1JP	Invoice 01.05.62000.00	10/19/2021	10.05.2021 - BROTHER LABEL MAKER OFFICE SUPPLIES	10.05.2021 - BROTHER LABEL M	0.00 49.87	
1KQF-1P37-XHC1	Invoice 01.10.62205.00	10/19/2021	10.12.2021 - 3 PLY MASKS EMERGENCY MEDICAL SU	10.12.2021 - 3 PLY MASKS	0.00 140.76	
01026	AT&T Calnet	10/19/2021	Regular	0.00	3,367.45	22085
000017154520	Invoice 01.14.61705.00	10/19/2021	10.10.2021 - TELEPHONE - 09.10.2021 - 1 TELEPHONE	10.10.2021 - TELEPHONE - 09.1	0.00 3,367.45	
01054	BoundTree Medical	10/19/2021	Regular	0.00	2,076.68	22086
84197914	Invoice 01.10.62204.00	10/19/2021	09.07.2021 - MEDICAL SUPPLIES PARAMEDIC RESPONSE S	09.07.2021 - MEDICAL SUPPLIES	0.00 841.51	
84215899	Invoice 01.10.62204.00	10/19/2021	09.20.2021 - MEDICAL SUPPLIES PARAMEDIC RESPONSE S	09.20.2021 - MEDICAL SUPPLIES	0.00 330.24	
84218645	Invoice 01.10.62204.00	10/19/2021	09.21.2021 - MEDICAL SUPPLIES PARAMEDIC RESPONSE S	09.21.2021 - MEDICAL SUPPLIES	0.00 233.27	
84234770	Invoice 01.10.62204.00	10/19/2021	10.01.2021 - MEDICAL SUPPLIES PARAMEDIC RESPONSE S	10.01.2021 - MEDICAL SUPPLIES	0.00 671.66	
01272	Diesel Direct West Inc	10/19/2021	Regular	0.00	933.28	22087

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
84225180	Invoice	10/19/2021	10.11.2021 - GASOLINE UNL - 39.6 GALLO	0.00	204.70	
	01.25.62988.00	FUEL	10.11.2021 - GASOLINE UNL - 3		204.70	
84225181	Invoice	10/19/2021	10.11.2021 - ULSD CLEAR - 140.8 GALLON	0.00	728.58	
	01.25.62988.00	FUEL	10.11.2021		728.58	
01017	Fairfax Lumber	10/19/2021	Regular	0.00	145.06	22088
235931	Invoice	10/19/2021	10.07.2021 - PAINT/HARDWARE	0.00	145.06	
	01.14.62206.00	JANITORIAL MAINTENAN	10.07.2021 - PAINT/HARDWARE		156.82	
	01.14.62206.00	JANITORIAL MAINTENAN	10.07.2021 - PAINT/HARDWARE		-11.76	
01360	Joshua Madonick	10/19/2021	Regular	0.00	770.00	22089
1189	Invoice	10/19/2021	10.09.2021 - PHYSICAL THERAPY SERVICE	0.00	770.00	
	01.05.61127.00	HEALTH AND WELLNESS	10.09.2021 - PHYSICAL THERAPY		770.00	
01200	Kronos Inc	10/19/2021	Regular	0.00	2,610.00	22090
11820630	Invoice	10/19/2021	09.29.2021 - UKG - PROJECT #60623	0.00	2,610.00	
	01.05.61121.00	COMPUTER SOFTWARE/S	09.29.2021 - UKG - PROJECT #60		2,610.00	
01105	Lexipol LLC	10/19/2021	Regular	0.00	6,949.25	22091
INVLEX6025	Invoice	10/19/2021	10.01.2021 - ANNUAL FIRE POLICY MANU	0.00	6,949.25	
	01.05.61105.00	OTHER CONTRACT SERVI	10.01.2021 - ANNUAL FIRE POLI		6,949.25	
01020	PG&E	10/19/2021	Regular	0.00	1,865.12	22092
758-09242021	Invoice	10/19/2021	09.24.2021 - ELECTRIC SERVICES	0.00	1,865.12	
	01.14.61702.00	GAS AND ELECTRIC	09.24.2021 - ELECTRIC SERVICES		1,865.12	
01146	Ross Valley Sanitary District	10/19/2021	Regular	0.00	3,898.80	22093
IN100445	Invoice	10/19/2021	10.01.2021 - 150 BUTTERFIELD/777 & 80	0.00	3,898.80	
	01.14.61704.00	SEWER	10.01.2021 - 150 BUTTERFIELD/		3,898.80	
01255	TIAA Commercial Bank Inc.	10/19/2021	Regular	0.00	463.77	22094
20429048	Invoice	10/19/2021	10.05.2021 - COPY MACHINE LEASE	0.00	463.77	
	01.05.61105.00	OTHER CONTRACT SERVI	10.05.2021 -		463.77	
01073	U.S. Bank (CalCARD)	10/19/2021	Regular	0.00	9,097.22	22095
00034998	Invoice	10/19/2021	08.23.2021 - GRASSER - AVENZA MAPS	0.00	64.89	
	01.05.61121.00	COMPUTER SOFTWARE/S	08.23.2021 - GRASSER - AVENZA		64.89	
001884	Invoice	10/19/2021	09.17.2021 - GONZALEZ - DAILY DISPATCH	0.00	280.00	
	01.05.61129.00	HIRING EXPENSES	09.17.2021 - GONZALEZ - DAILY		280.00	
110553C	Invoice	10/19/2021	08.31.2021 - GUTIERREZ - PETERSON TRU	0.00	4,485.23	
	01.25.61600.00	REPAIRS VEHICLE	08.31.2021 - GUTIERREZ - PETER		4,485.23	

Check Report

Date Range: 10/01/2021 - 10/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
1288-0648	Invoice	10/19/2021	09.12.2021 - HOGGAN - ROGUE HO DISTR	0.00	118.95	
	01.25.61411.00		BURN TRAILER MAINTEN		118.95	
1480951822	Invoice	10/19/2021	09.07.2021 - GONZALEZ - ADOBE - ACROB	0.00	14.99	
	01.05.61121.00		COMPUTER SOFTWARE/S		14.99	
196	Invoice	10/19/2021	09.17.2021 - CUTTER - USPS - POSTAGE/D	0.00	13.04	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		13.04	
292516	Invoice	10/19/2021	08.26.2021 - MAHONEY - RAM PRINT - AL	0.00	94.72	
	01.10.63131.00		EQUIPMENT		94.72	
3556-330014	Invoice	10/19/2021	09.06.2021 - MAHONEY - O'REILLY AUTO P	0.00	20.75	
	01.25.61600.00		REPAIRS VEHICLE		20.75	
9117183911	Invoice	10/19/2021	09.02.2021 - GUTIERREZ - AIRGAS - PUMP	0.00	1,821.56	
	15.00.63154.00		VEHICLE PURCHASE		1,821.56	
A225644865	Invoice	10/19/2021	08.29.2021 - HOGGAN - REI CO OP - SLEE	0.00	108.70	
	01.10.63131.00		EQUIPMENT		108.70	
BBB7151857898	Invoice	10/19/2021	09.04.2021 - POPPE - BED BATH & BEYON	0.00	44.02	
	01.14.62206.00		JANITORIAL MAINTENAN		44.02	
INV0003869	Invoice	10/19/2021	08.24.2021 - ILLINGWORTH - COMFORTS -	0.00	91.30	
	01.05.62200.00		GENERAL DEPARTMENT S		91.30	
INV0003870	Invoice	10/19/2021	09.01.2021 - ILLINGWORTH - SPEEDWAY -	0.00	81.88	
	01.10.62203.00		EMERGENCY RESPONSE S		81.88	
INV0003871	Invoice	10/19/2021	08.22.2021 - HOGGAN - THAT DAM PLACE	0.00	83.49	
	01.10.62203.00		EMERGENCY RESPONSE S		83.49	
INV0003872	Invoice	10/19/2021	08.24.2021 - HOGGAN - IN N OUT BURGE	0.00	46.11	
	01.10.62203.00		EMERGENCY RESPONSE S		46.11	
INV0003873	Invoice	10/19/2021	08.24.2021 - HOGGAN - JIMBOY'S TACOS -	0.00	51.66	
	01.10.62203.00		EMERGENCY RESPONSE S		51.66	
INV0003874	Invoice	10/19/2021	08.27.2021 - HOGGAN - IN N OUT BURGE	0.00	32.87	
	01.10.62203.00		EMERGENCY RESPONSE S		32.87	
INV0003875	Invoice	10/19/2021	08.26.2021 - HOGGAN - OLIVE GARDEN -	0.00	139.75	
	01.10.62203.00		EMERGENCY RESPONSE S		139.75	
INV0003876	Invoice	10/19/2021	08.26.2021 - GONZALEZ - STAMPS.COM -	0.00	17.99	
	01.05.62003.00		POSTAGE		17.99	
INV0003877	Invoice	10/19/2021	09.03.2021 - GONZALEZ - FASTRAK - 08.01	0.00	25.00	
	01.05.62200.00		GENERAL DEPARTMENT S		25.00	
INV0003878	Invoice	10/19/2021	08.24.2021 - POPPE - BED BATH & BEYND	0.00	81.55	
	01.14.62206.00		JANITORIAL MAINTENAN		81.55	
INV0003879	Invoice	10/19/2021	08.24.2021 - POPPE - COSTCO - SUPPLIES	0.00	389.16	
	01.14.62206.00		JANITORIAL MAINTENAN		389.16	
INV0003880	Invoice	10/19/2021	10.07.2021 - CUTTER - FISHMAN SUPPLIE	0.00	89.80	
	01.10.61902.00		MWPA DEFENDSIBLE SPA		89.80	
INV0003881	Invoice	10/19/2021	09.01.2021 - WILSON - PUENTEZ TAQUERI	0.00	33.45	
	01.10.62203.00		EMERGENCY RESPONSE S		33.45	
USC06448701	Invoice	10/19/2021	08.28.2021 - JAMOTTE - ROGUE - BAR HA	0.00	70.64	
	01.14.63042.00		EXERCISE EQUIPMENT		70.64	
W55811863	Invoice	10/19/2021	09.17.2021 - HOGGAN - RTIC - HARD COO	0.00	196.74	
	01.10.63131.00		EQUIPMENT		196.74	
WB6154495129	Invoice	10/19/2021	08.31.2021 -,PETERSON - ZORO TOOLS - E	0.00	598.98	
	01.10.63131.00		EQUIPMENT		598.98	
	Void	10/19/2021	Regular	0.00	0.00	22096
01397	PNC Equipment Finance, LLC	10/20/2021	Regular	0.00	50,000.00	22097

Check Report

Date Range: 10/01/2021 - 10/31/2021

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
98996414-1A	Invoice	10/21/2021	10.21.2021 - NEW FIRE TRUCK PURCHASE	0.00	50,000.00	
	15.00.63154.00		VEHICLE PURCHASE		50,000.00	
01299	Onix Networking Corporation	10/25/2021	Regular	0.00	6,350.40	22098
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
BD0004809	Invoice	10/25/2021	06.24.2021-06.23.2021 GOOGLE WORKSP	0.00	6,350.40	
	01.05.61121.00		COMPUTER SOFTWARE/S		6,350.40	
01097	MidAmerica	10/15/2021	Bank Draft	0.00	27,482.31	DFT0002689
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0003908	Invoice	10/15/2021	MidAmerica Retiree Health Reimb 10.15.	0.00	27,482.31	
	01.00.60231.00		RETIREES' HEALTH INSUR		27,482.31	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	71	36	0.00	211,033.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	27,482.31
EFT's	0	0	0.00	0.00
	72	38	0.00	238,516.16

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	71	36	0.00	211,033.85
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	0.00
Bank Drafts	1	1	0.00	27,482.31
EFT's	0	0	0.00	0.00
	72	38	0.00	238,516.16

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	10/2021	238,516.16
			238,516.16

Ross Valley Fire Dept

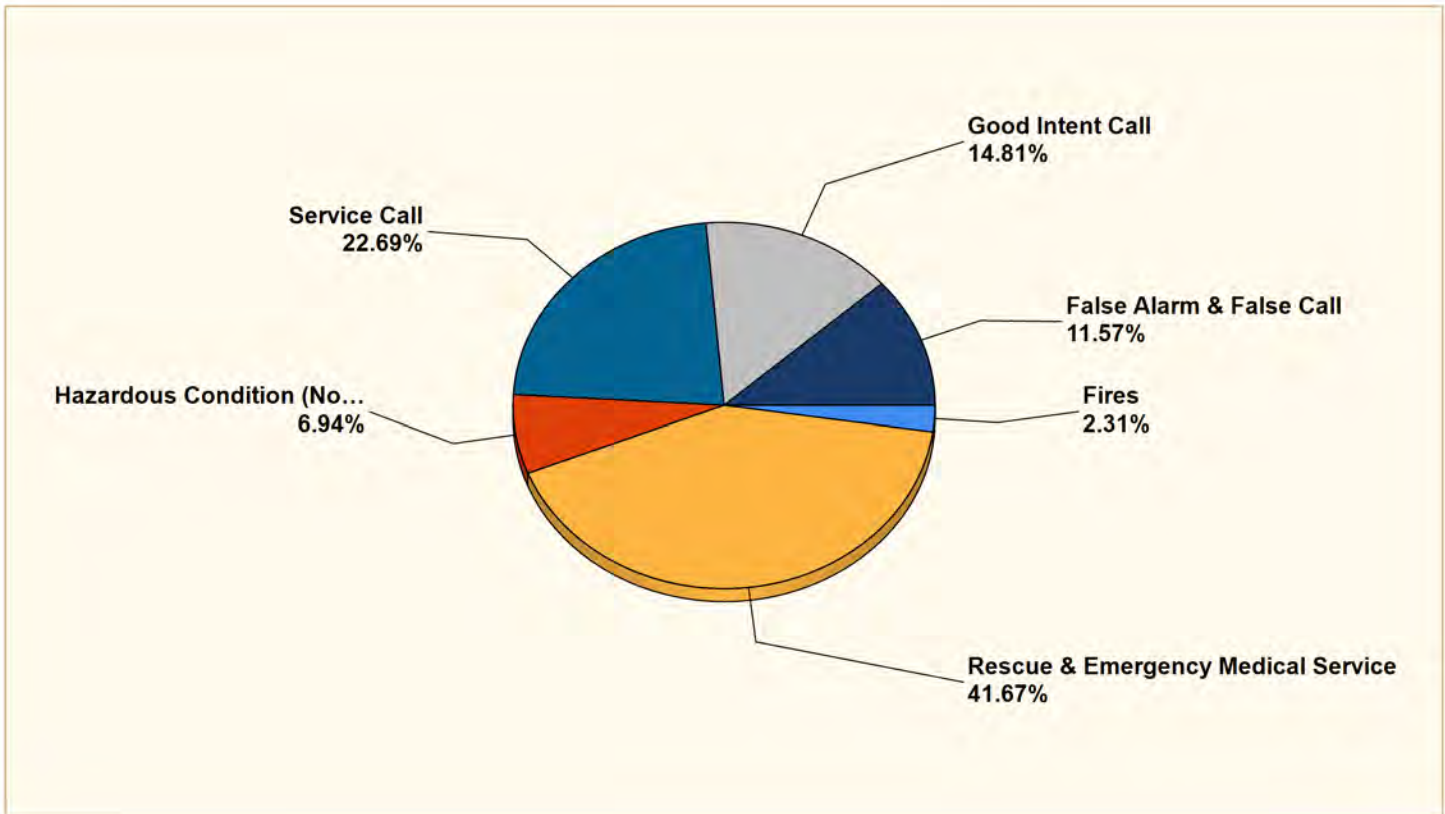
San Anselmo, CA

This report was generated on 11/5/2021 4:10:26 PM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 10/01/2021 | End Date: 10/31/2021



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	5	2.31%
Rescue & Emergency Medical Service	90	41.67%
Hazardous Condition (No Fire)	15	6.94%
Service Call	49	22.69%
Good Intent Call	32	14.81%
False Alarm & False Call	25	11.57%
TOTAL	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.46%
113 - Cooking fire, confined to container	1	0.46%
141 - Forest, woods or wildland fire	1	0.46%
143 - Grass fire	1	0.46%
162 - Outside equipment fire	1	0.46%
321 - EMS call, excluding vehicle accident with injury	83	38.43%
322 - Motor vehicle accident with injuries	5	2.31%
323 - Motor vehicle/pedestrian accident (MV Ped)	1	0.46%
360 - Water & ice-related rescue, other	1	0.46%
412 - Gas leak (natural gas or LPG)	5	2.31%
440 - Electrical wiring/equipment problem, other	1	0.46%
444 - Power line down	9	4.17%
500 - Service Call, other	3	1.39%
531 - Smoke or odor removal	1	0.46%
550 - Public service assistance, other	13	6.02%
553 - Public service	19	8.8%
554 - Assist invalid	13	6.02%
600 - Good intent call, other	1	0.46%
611 - Dispatched & cancelled en route	23	10.65%
621 - Wrong location	1	0.46%
622 - No incident found on arrival at dispatch address	2	0.93%
651 - Smoke scare, odor of smoke	5	2.31%
700 - False alarm or false call, other	1	0.46%
730 - System malfunction, other	1	0.46%
733 - Smoke detector activation due to malfunction	7	3.24%
736 - CO detector activation due to malfunction	2	0.93%
740 - Unintentional transmission of alarm, other	2	0.93%
743 - Smoke detector activation, no fire - unintentional	8	3.7%
745 - Alarm system activation, no fire - unintentional	2	0.93%
746 - Carbon monoxide detector activation, no CO	2	0.93%
TOTAL INCIDENTS:	216	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Ross Valley Fire Dept

San Anselmo, CA

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Incident Type Count per Station for Date Range

Start Date: 10/01/2021 | End Date: 10/31/2021

INCIDENT TYPE	# INCIDENTS
Station: 18 - STATION 18 Ross	
321 - EMS call, excluding vehicle accident with injury	10
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	1
500 - Service Call, other	2
550 - Public service assistance, other	2
553 - Public service	4
611 - Dispatched & cancelled en route	11
733 - Smoke detector activation due to malfunction	2
# Incidents for 18 - Station 18 :	34

Station: 19 - STATION 19 San Anselmo	
321 - EMS call, excluding vehicle accident with injury	27
322 - Motor vehicle accident with injuries	3
323 - Motor vehicle/pedestrian accident (MV Ped)	1
412 - Gas leak (natural gas or LPG)	2
444 - Power line down	2
531 - Smoke or odor removal	1
550 - Public service assistance, other	5
553 - Public service	8
554 - Assist invalid	4
611 - Dispatched & cancelled en route	4
621 - Wrong location	1
651 - Smoke scare, odor of smoke	2
730 - System malfunction, other	1
733 - Smoke detector activation due to malfunction	4
740 - Unintentional transmission of alarm, other	1
743 - Smoke detector activation, no fire - unintentional	5
746 - Carbon monoxide detector activation, no CO	1
# Incidents for 19 - Station 19:	72

Station: 20 - STATION 20 Sleepy Hollow	
113 - Cooking fire, confined to container	1
321 - EMS call, excluding vehicle accident with injury	15
322 - Motor vehicle accident with injuries	2
440 - Electrical wiring/equipment problem, other	1
444 - Power line down	4

Only REVIEWED incidents included.



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INCIDENT TYPE	# INCIDENTS
550 - Public service assistance, other	1
553 - Public service	6
554 - Assist invalid	3
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	2
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	3
745 - Alarm system activation, no fire - unintentional	2
746 - Carbon monoxide detector activation, no CO	1

Incidents for 20 - Station 20: 43

Station: 21 - STATION 21 Fairfax	
111 - Building fire	1
141 - Forest, woods or wildland fire	1
143 - Grass fire	1
162 - Outside equipment fire	1
321 - EMS call, excluding vehicle accident with injury	31
360 - Water & ice-related rescue, other	1
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	2
500 - Service Call, other	1
550 - Public service assistance, other	5
553 - Public service	1
554 - Assist invalid	6
600 - Good intent call, other	1
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	2
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	1
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	1
740 - Unintentional transmission of alarm, other	1

Incidents for 21 - Station 21: 67

Only REVIEWED incidents included.



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Ross Valley Fire, CA

Budget Report Group Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

SubCategory	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	10,477,284.00	10,477,284.00	1,055,024.67	3,492,428.00	-6,984,856.00	33.33 %
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,494,006.00	1,494,006.00	294,722.31	670,801.89	-823,204.11	44.90 %
Revenue Total:	11,971,290.00	11,971,290.00	1,349,746.98	4,163,229.89	-7,808,060.11	34.78 %
Expense						
600 - SALARIES AND WAGES	5,759,470.00	5,759,470.00	496,879.47	2,412,150.53	3,347,319.47	41.88 %
601 - RETIREMENT	2,078,948.00	2,078,948.00	76,771.94	1,401,735.51	677,212.49	67.43 %
602 - EMPLOYEE BENEFITS	2,205,951.00	2,205,951.00	219,708.07	710,167.62	1,495,783.38	32.19 %
610 - TRAINING	40,000.00	40,000.00	0.00	3,040.00	36,960.00	7.60 %
611 - OUTSIDE SERVICES	960,953.00	960,953.00	22,166.24	163,626.15	797,326.85	17.03 %
613 - PUBLICATION / DUES	9,300.00	9,300.00	0.00	2,137.86	7,162.14	22.99 %
614 - MAINTENANCE	20,700.00	20,700.00	118.95	179.55	20,520.45	0.87 %
615 - BUILDING MAINTENANCE	76,500.00	76,500.00	3,531.98	15,777.95	60,722.05	20.62 %
616 - VEHICLE MAINTENANCE	110,000.00	110,000.00	4,505.98	9,616.93	100,383.07	8.74 %
617 - UTILITIES	132,142.00	132,142.00	16,731.41	29,632.69	102,509.31	22.42 %
619 - MISCELLANEOUS	0.00	0.00	102.84	435.50	-435.50	0.00 %
620 - OFFICE SUPPLIES	5,550.00	5,550.00	-95.22	451.50	5,098.50	8.14 %
622 - DEPARTMENT SUPPLIES	106,670.00	106,670.00	3,651.56	13,983.87	92,686.13	13.11 %
625 - FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
629 - MISCELLANEOUS	68,000.00	68,000.00	3,204.81	18,818.31	49,181.69	27.67 %
630 - EQUIPMENT	46,700.00	46,700.00	560.02	7,051.15	39,648.85	15.10 %
631 - CAPITAL OUTLAY	88,400.00	88,400.00	4,170.03	13,028.08	75,371.92	14.74 %
644 - MERA BOND PAYMENT	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
670 - TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	0.00 %
Expense Total:	12,058,636.00	12,058,636.00	852,008.08	4,857,146.20	7,201,489.80	40.28 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31	794.45 %
Report Surplus (Deficit):	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31	794.45 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31
Report Surplus (Deficit):	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31



Ross Valley Fire, CA

Budget Report Account Summary

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND							
Revenue							
Department: 00 - UNDESIGNATED							
01.00.47501.00	FAIRFAX	2,149,921.00	2,149,921.00	179,160.08	716,640.32	-1,433,280.68	33.33 %
01.00.47502.00	ROSS	2,183,012.00	2,183,012.00	363,835.34	727,670.68	-1,455,341.32	33.33 %
01.00.47503.00	SAN ANSELMO	3,739,735.00	3,739,735.00	311,644.58	1,246,578.32	-2,493,156.68	33.33 %
01.00.47504.00	SLEEPY HOLLOW	1,181,073.00	1,181,073.00	98,422.75	393,691.00	-787,382.00	33.33 %
01.00.47507.00	PRIOR AUTHORITY RETIREE HEALTH	97,552.00	97,552.00	8,129.34	32,517.36	-65,034.64	33.33 %
01.00.47510.00	PRIOR AUTHORITY RETIREMENT	1,125,991.00	1,125,991.00	93,832.58	375,330.32	-750,660.68	33.33 %
01.00.49501.00	COUNTY OF MARIN	230,732.00	230,732.00	235,783.00	235,783.00	5,051.00	102.19 %
01.00.49504.00	RVPA REIMBURSEMENT MEDIC PR	265,886.00	265,886.00	0.00	62,404.69	-203,481.31	23.47 %
01.00.49506.00	RVPA RENTAL	31,828.00	31,828.00	0.00	31,828.38	0.38	100.00 %
01.00.49507.00	LAIF INTEREST	5,000.00	5,000.00	386.49	386.49	-4,613.51	7.73 %
01.00.49509.00	RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	0.00	-47,290.00	0.00 %
01.00.49510.00	PLAN CHECKING FEES	250,000.00	250,000.00	23,599.84	116,458.33	-133,541.67	46.58 %
01.00.49511.00	RE-SALE INSPECTION FEES	50,000.00	50,000.00	305.04	4,139.82	-45,860.18	8.28 %
01.00.49512.00	MISCELLANEOUS INCOME	2,500.00	2,500.00	200.00	1,112.91	-1,387.09	44.52 %
01.00.49513.00	WORKERS COMP REIMBURSEMENT	0.00	0.00	10,850.48	48,144.60	48,144.60	0.00 %
01.00.49517.00	DISASTER COORDINATOR REIMB.	79,088.00	79,088.00	0.00	0.00	-79,088.00	0.00 %
01.00.49518.00	DEFENSIBLE SPACE INSPECTION CO	108,630.00	108,630.00	0.00	0.00	-108,630.00	0.00 %
01.00.49523.00	APPARATUS REPLACEMENT	341,352.00	341,352.00	21,798.17	166,966.68	-174,385.32	48.91 %
01.00.49524.00	TECHNOLOGY FEES	21,700.00	21,700.00	1,799.29	3,576.99	-18,123.01	16.48 %
01.00.49526.18	STATION MAINT REVENUE #18	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.19	STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.20	STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.21	STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
Department: 00 - UNDESIGNATED Total:		11,971,290.00	11,971,290.00	1,349,746.98	4,163,229.89	-7,808,060.11	34.78 %
Revenue Total:		11,971,290.00	11,971,290.00	1,349,746.98	4,163,229.89	-7,808,060.11	34.78 %
Expense							
Department: 00 - UNDESIGNATED							
01.00.60000.00	REGULAR SALARIES	4,407,281.00	4,407,281.00	351,237.43	1,400,219.97	3,007,061.03	31.77 %
01.00.60010.00	TEMPORARY HIRE	16,391.00	16,391.00	0.00	0.00	16,391.00	0.00 %
01.00.60020.00	MINIMUM STAFFING	743,054.00	743,054.00	94,961.13	433,776.16	309,277.84	58.38 %
01.00.60021.00	HOURLY OVERTIME	90,697.00	90,697.00	10,062.14	24,228.99	66,468.01	26.71 %
01.00.60024.00	SHIFT DIFFERENTIAL OT	21,855.00	21,855.00	0.00	0.00	21,855.00	0.00 %
01.00.60025.00	OT OES RESPONSE	0.00	0.00	15,068.19	451,374.67	-451,374.67	0.00 %
01.00.60026.00	OT TRAINING	55,620.00	55,620.00	0.00	0.00	55,620.00	0.00 %
01.00.60027.00	HOLIDAY	205,313.00	205,313.00	16,601.30	66,250.16	139,062.84	32.27 %
01.00.60028.00	PARAMEDIC TRAINING OVERTIME	23,340.00	23,340.00	0.00	0.00	23,340.00	0.00 %
01.00.60029.00	FLSA O/T	100,219.00	100,219.00	7,849.28	31,360.58	68,858.42	31.29 %
01.00.60030.00	S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01.00.60035.00	RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00 %
01.00.60039.00	EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	1,500.00	2,100.00	41.67 %
01.00.60040.00	BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	3,200.00	4,800.00	40.00 %
01.00.60100.00	RETIREMENT	2,078,948.00	2,078,948.00	76,771.94	1,401,735.51	677,212.49	67.43 %
01.00.60200.00	CAFETERIA HEALTH PLAN	858,548.00	858,548.00	62,822.52	251,824.04	606,723.96	29.33 %
01.00.60210.00	RETIREE HEALTH SAVINGS MATCH	27,529.00	27,529.00	2,676.52	10,706.08	16,822.92	38.89 %
01.00.60215.00	WORKERS' COMPENSATION INSUR	402,922.00	402,922.00	100,731.00	201,462.00	201,460.00	50.00 %
01.00.60220.00	PAYROLL TAXES	86,698.00	86,698.00	7,405.67	35,900.54	50,797.46	41.41 %
01.00.60221.00	HOUSING ALLOWANCE	45,600.00	45,600.00	3,300.00	13,200.00	32,400.00	28.95 %
01.00.60223.00	UNIFORM REIMBURSEMENT	25,200.00	25,200.00	1,980.00	7,920.00	17,280.00	31.43 %
01.00.60225.00	EDUCATION REIMBURSEMENT	109,315.00	109,315.00	8,877.05	35,404.73	73,910.27	32.39 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.00.60231.00	RETIRES' HEALTH INSURANCE	648,838.00	648,838.00	31,915.31	153,731.87	495,106.13	23.69 %
01.00.61115.00	LIABILITY INSURANCE	29,458.00	29,458.00	0.00	45,027.00	-15,569.00	152.85 %
01.00.62999.00	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01.00.67099.00	TRANSFERS OUT	341,352.00	341,352.00	0.00	0.00	341,352.00	0.00 %
Department: 00 - UNDESIGNATED Total:		10,398,778.00	10,398,778.00	793,359.48	4,568,822.30	5,829,955.70	43.94 %
Department: 05 - ADMINISTRATION							
01.05.61103.00	AUDIT & BOOKEEPING SERVICES	30,705.00	30,705.00	340.36	9,776.90	20,928.10	31.84 %
01.05.61105.00	OTHER CONTRACT SERVICES	55,900.00	55,900.00	7,413.02	16,264.32	39,635.68	29.10 %
01.05.61106.00	CONTRACT SERVICES - MCFD	327,818.00	327,818.00	0.00	0.00	327,818.00	0.00 %
01.05.61107.00	ATTORNEY/LEGAL FEES	10,610.00	10,610.00	0.00	69.00	10,541.00	0.65 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	227.11	696.50	2,203.50	24.02 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELM	87,447.00	87,447.00	0.00	21,861.75	65,585.25	25.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	32,750.00	32,750.00	9,200.98	4,266.66	28,483.34	13.03 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENA	8,200.00	8,200.00	0.00	0.00	8,200.00	0.00 %
01.05.61127.00	HEALTH AND WELLNESS	25,000.00	25,000.00	3,575.25	5,760.25	19,239.75	23.04 %
01.05.61129.00	HIRING EXPENSES	12,000.00	12,000.00	382.52	662.52	11,337.48	5.52 %
01.05.61300.00	PUBLICATIONS AND DUES	9,300.00	9,300.00	0.00	2,137.86	7,162.14	22.99 %
01.05.62000.00	OFFICE SUPPLIES	4,500.00	4,500.00	-113.21	389.02	4,110.98	8.64 %
01.05.62003.00	POSTAGE	1,050.00	1,050.00	17.99	62.48	987.52	5.95 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,750.00	12,750.00	305.12	923.57	11,826.43	7.24 %
Department: 05 - ADMINISTRATION Total:		620,930.00	620,930.00	21,349.14	62,870.83	558,059.17	10.13 %
Department: 10 - OPERATIONS							
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000.00	17,000.00	0.00	240.00	16,760.00	1.41 %
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100.00	4,100.00	0.00	0.00	4,100.00	0.00 %
01.10.60065.02	EXPLORER POST	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01.10.60220.00	PAYROLL TAXES	0.00	0.00	0.00	3.48	-3.48	0.00 %
01.10.60220.01	PAYROLL TAXES - VOLUNTEER	1,301.00	1,301.00	0.00	14.88	1,286.12	1.14 %
01.10.61000.00	TRAINING AND EDUCATION	40,000.00	40,000.00	0.00	3,040.00	36,960.00	7.60 %
01.10.61100.00	DISPATCH	218,052.00	218,052.00	0.00	58,214.25	159,837.75	26.70 %
01.10.61101.00	RADIO REPAIR	5,000.00	5,000.00	85.74	85.74	4,914.26	1.71 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00 %
01.10.61110.00	MERA OPERATING EXPENSE	105,313.00	105,313.00	0.00	0.00	105,313.00	0.00 %
01.10.61410.00	EQUIPMENT MAINTENANCE	11,400.00	11,400.00	0.00	60.60	11,339.40	0.53 %
01.10.61702.00	GAS & ELECTRIC	0.00	0.00	0.00	2,326.01	-2,326.01	0.00 %
01.10.61902.00	MWPA DEFENDSIBLE SPACE	0.00	0.00	102.84	435.50	-435.50	0.00 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,220.00	4,220.00	469.21	5,273.74	-1,053.74	124.97 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	32,500.00	32,500.00	2,076.68	4,788.24	27,711.76	14.73 %
01.10.62205.00	EMERGENCY MEDICAL SUPPLIES	0.00	0.00	140.76	140.76	-140.76	0.00 %
01.10.62210.00	BREATHING APPARATUS	6,400.00	6,400.00	0.00	0.00	6,400.00	0.00 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100.00	7,100.00	0.00	0.00	7,100.00	0.00 %
01.10.62213.00	PROTECTIVE CLOTHING	24,900.00	24,900.00	0.00	1,329.67	23,570.33	5.34 %
01.10.63131.00	EQUIPMENT	30,000.00	30,000.00	4,122.33	5,838.56	24,161.44	19.46 %
01.10.63140.00	HYDRANTS	21,000.00	21,000.00	0.00	768.57	20,231.43	3.66 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000.00	21,000.00	47.70	1,063.92	19,936.08	5.07 %
01.10.63160.00	TURNOUTS	16,400.00	16,400.00	0.00	5,357.03	11,042.97	32.66 %
01.10.64401.00	MERA BOND PAYMENT PRIOR AUT	0.00	0.00	0.00	55,313.00	-55,313.00	0.00 %
Department: 10 - OPERATIONS Total:		579,886.00	579,886.00	7,045.26	144,293.95	435,592.05	24.88 %
Department: 14 - FACILITIES							
01.14.61500.00	BUILDING MAINTENANCE AND LAN	16,500.00	16,500.00	3,439.00	6,483.26	10,016.74	39.29 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	2,924.38	12,075.62	19.50 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	578.63	14,421.37	3.86 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	343.26	14,656.74	2.29 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	92.98	5,448.42	9,551.58	36.32 %
01.14.61702.00	GAS AND ELECTRIC	44,000.00	44,000.00	7,130.12	8,023.50	35,976.50	18.24 %
01.14.61703.00	WATER	7,910.00	7,910.00	730.00	-1,667.26	9,577.26	-21.08 %
01.14.61704.00	SEWER	2,700.00	2,700.00	3,898.80	3,898.80	-1,198.80	144.40 %

Budget Report

For Fiscal: 2021-2022 Period Ending: 10/31/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.14.61705.00	TELEPHONE	77,532.00	77,532.00	4,972.49	17,051.64	60,480.36	21.99 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLI	10,000.00	10,000.00	659.79	1,527.89	8,472.11	15.28 %
01.14.62501.00	FURNISHINGS	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00 %
01.14.63040.00	APPLIANCES	5,000.00	5,000.00	0.00	1,226.78	3,773.22	24.54 %
01.14.63041.00	OFFICE EQUIPMENT	10,000.00	10,000.00	0.00	2,545.41	7,454.59	25.45 %
01.14.63042.00	EXERCISE EQUIPMENT	10,000.00	10,000.00	70.64	2,789.58	7,210.42	27.90 %
01.14.63044.00	TECHNOLOGY PURCHASES	21,700.00	21,700.00	489.38	489.38	21,210.62	2.26 %
	Department: 14 - FACILITIES Total:	273,342.00	273,342.00	21,483.20	51,663.67	221,678.33	18.90 %
	Department: 15 - COMMUNITY RISK REDUCTION						
01.15.61131.00	FIRE PREVENTION	4,600.00	4,600.00	941.26	941.26	3,658.74	20.46 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800.00	8,800.00	0.00	0.00	8,800.00	0.00 %
	Department: 15 - COMMUNITY RISK REDUCTION Total:	13,400.00	13,400.00	941.26	941.26	12,458.74	7.02 %
	Department: 25 - FLEET						
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300.00	9,300.00	118.95	118.95	9,181.05	1.28 %
01.25.61600.00	REPAIRS VEHICLE	110,000.00	110,000.00	4,505.98	9,616.93	100,383.07	8.74 %
01.25.62988.00	FUEL	40,500.00	40,500.00	3,204.81	17,542.10	22,957.90	43.31 %
01.25.62989.00	PARTS VEHICLE	12,500.00	12,500.00	0.00	1,276.21	11,223.79	10.21 %
	Department: 25 - FLEET Total:	172,300.00	172,300.00	7,829.74	28,554.19	143,745.81	16.57 %
	Expense Total:	12,058,636.00	12,058,636.00	852,008.08	4,857,146.20	7,201,489.80	40.28 %
	Fund: 01 - GENERAL FUND Surplus (Deficit):	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31	794.45 %
	Fund: 15 - VEHICLE FUND						
	Revenue						
	Department: 00 - UNDESIGNATED						
15.00.51999.00	TRANSFERS IN	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
	Department: 00 - UNDESIGNATED Total:	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
	Revenue Total:	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
	Expense						
	Department: 00 - UNDESIGNATED						
15.00.63154.00	VEHICLE PURCHASE	0.00	0.00	51,821.56	51,945.48	-51,945.48	0.00 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	141,583.00	141,583.00	0.00	0.00	141,583.00	0.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	13,129.00	13,129.00	0.00	0.00	13,129.00	0.00 %
	Department: 00 - UNDESIGNATED Total:	154,712.00	154,712.00	51,821.56	51,945.48	102,766.52	33.58 %
	Expense Total:	154,712.00	154,712.00	51,821.56	51,945.48	102,766.52	33.58 %
	Fund: 15 - VEHICLE FUND Surplus (Deficit):	186,640.00	186,640.00	-51,821.56	-51,945.48	-238,585.48	-27.83 %
	Report Surplus (Deficit):	99,294.00	99,294.00	445,917.34	-745,861.79	-845,155.79	-751.17 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	11,971,290.00	11,971,290.00	1,349,746.98	4,163,229.89	-7,808,060.11	34.78 %
Revenue Total:	11,971,290.00	11,971,290.00	1,349,746.98	4,163,229.89	-7,808,060.11	34.78 %
Expense						
00 - UNDESIGNATED	10,398,778.00	10,398,778.00	793,359.48	4,568,822.30	5,829,955.70	43.94 %
05 - ADMINISTRATION	620,930.00	620,930.00	21,349.14	62,870.83	558,059.17	10.13 %
10 - OPERATIONS	579,886.00	579,886.00	7,045.26	144,293.95	435,592.05	24.88 %
14 - FACILITIES	273,342.00	273,342.00	21,483.20	51,663.67	221,678.33	18.90 %
15 - COMMUNITY RISK REDUCTION	13,400.00	13,400.00	941.26	941.26	12,458.74	7.02 %
25 - FLEET	172,300.00	172,300.00	7,829.74	28,554.19	143,745.81	16.57 %
Expense Total:	12,058,636.00	12,058,636.00	852,008.08	4,857,146.20	7,201,489.80	40.28 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31	794.45 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Revenue Total:	341,352.00	341,352.00	0.00	0.00	-341,352.00	0.00 %
Expense						
00 - UNDESIGNATED	154,712.00	154,712.00	51,821.56	51,945.48	102,766.52	33.58 %
Expense Total:	154,712.00	154,712.00	51,821.56	51,945.48	102,766.52	33.58 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	186,640.00	186,640.00	-51,821.56	-51,945.48	-238,585.48	-27.83 %
Report Surplus (Deficit):	99,294.00	99,294.00	445,917.34	-745,861.79	-845,155.79	-751.17 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	-87,346.00	-87,346.00	497,738.90	-693,916.31	-606,570.31
15 - VEHICLE FUND	186,640.00	186,640.00	-51,821.56	-51,945.48	-238,585.48
Report Surplus (Deficit):	99,294.00	99,294.00	445,917.34	-745,861.79	-845,155.79

ROSS VALLEY FIRE DEPARTMENT

Minutes of the Ross Valley Fire Board Meeting of October 13, 2021

1. 6:33 pm Call to order. Announce action in closed session, if any.

Board Present: Hellman, Kuhl, Shortall, Finn, Goddard, Burdo.

Board absent: Greene

Staff present: Weber, Yeager.

Town Managers Present: Politzer, Chinn, Donery.

Agenda – October 13, 2021

2. Announce action from the closed session of the September 8, 2021, meeting.

None

3. Open time for Public Expression: The public is welcome to address the Board at this time on matters, not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists and that the need to take action arose following the posting of the agenda.

None

4. Board requests for future agenda items, questions, and comments to Staff, staff miscellaneous items.

Dir. Goddard asked for an update regarding the Emergency Preparedness Coordinator position, and Chief Weber responded that he would provide an update on his Chief's report.

5. Chief Report – Verbal Update by Chief Weber

SAFER Grant: Chief Weber reported that, unfortunately, we were not selected for the grant due to the high competition.

Fire Incidents: Chief Weber mentioned the three fires that have happened in the past several weeks. The first one is the three-acre roadside fire near White Hill, likely due to a vehicle malfunction. The second one was the seven acres Loma Alta fire between Sleepy Hollow and Lucas Valley due to a mechanical malfunction. And the third one, a structure fire in Fairfax at the French Cleaners Laundry, was a 2+ alarms; as you would expect, our firefighters did an amazing job keeping the flames to the building and origin. But, unfortunately, a business owner lost years of hard work, and the fire investigation is still ongoing, and a report has not yet been generated.

MWPA: Chief Weber reported that the Defensible Space teams have been doing inspections and have received great feedback. Now that the environmental compliance piece has been completed, they will move to the core projects related to evacuation routes. Further, we also met with the Public Works Managers to discuss future projects that will focus on evacuation routes. Additionally, Chief Weber mentioned that we were awarded two grants for about \$1M. The grants are from CalFire, and they will focus on the State responsibility

Emergency Preparedness Coordinator: Chief Weber reported that we have five candidates, and our goal is to schedule interviews in the next couple of weeks. We should have an update regarding the recruitment at the next board meeting.

Town of San Anselmo Finance Director: Chief Weber introduced Jeff Zuba, the new Finance Director for the Town of San Anselmo and RVFD. Town Manager Dave Donery gave a brief introduction since Jeff did not attend the meeting.

Use of bio-diesel: Chief Weber announced that as requested a couple of meetings ago by Dir. Hellman, the Department will start using RD-99, same as other agencies; this product is compatible with diesel and does not have a mechanical impact.

Dir. Hellman thanked the Chief for taking action on her request. She also thanked the firefighters for all their hard work in the recent fires and keeping us safe.

Dir. Goddard also thanked the firefighters and other agencies, such as the Police Department, for their quick and proactive response, allowing the Fire Department to access the area with no issues. Goddard asked about one of the fires that happened on a red flag day and the restriction to use power tools. She would like to know what communication is given to the construction companies or companies using these tools during red flag days. Chief Weber responded that we do not place restrictions, yet we encourage residents not to use them. Regarding the communication, red flags alerts are sent via Nixel and press releases, and FIRESafe Marin sends the warnings across the county.

Dir. Burdo also wanted to thank the Department for their efforts in keeping us safe and that their great work does not go unnoticed. He also wanted to give kudos to whoever is running the social media accounts because he is seeing it coming through promoting the Department's work and the great job they do and educating the community.

Dir. Shortall stated that he would follow up with the landscape contractors regarding the red flag warning days.

Resident Jody Timms thanked Chief Weber for his report and the great news regarding bio-diesel and the emergency coordinator.

- 6. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.**

Dir. Brekhus requested to remove item 6d since she was not present at the last Board meeting.

No public comment concerning this item.

M/S Burdo/Goddard – roll call vote, seven ayes—removing item 6d, one absent.

6d. Approve Minutes of the September 8, 2021, Board meeting

No public comment concerning this item.

M/S Burdo/Goddard – roll call vote, six ayes, one absent, one abstain.

7. Approve Resolution 21-12 Approving the Incurrence of Debt to Finance the Acquisition of a Fire Engine and Approving the Related Master Lease-Purchase Agreement.

Deputy Director Fire Yeager stated that this item relates to the approved fire engine purchase from the September 8 Board meeting. Further, the resolution and staff report are specifically for the finance piece of the engine purchase; our legal counsel put all this together.

No public comment concerning this item.

M/S Brekhus/Burdo – roll call vote, seven ayes, one absent.

8. Approve Resolution 21-13, a resolution proclaiming a local emergency and authorizing remote teleconference meetings without complying with certain Brown Act provisions per AB361 (Chapter 165, Statutes of 2021) for October 1, 2021 – December 31, 2021.

Chief Weber mentioned that this item relates to the passing of Assembly Bill 361 to continue meeting online via zoom, allowing open time for public expression. For this item, we must pass a resolution and come back to the Board in 30 days with any updates. If the resolution is passed, it will allow a certain time for an open time for public expression. Here, there are two options (1) unlimited open time at the beginning of each item, this will allow for anyone to speak after the item is presented and before the Board makes a decision; or (2) limited open time to two- or three-minute open time after the item is discussed to elapse. Chief Weber's recommendation is to choose option b if the resolution is approved and if a member of the public speaks, then the clock stops and the open time would be done by the time the person has spoken for their two to three minutes. Dir. Burdo suggested accepting Chief Weber's recommendation, given that although we have public comment, we have never had to cut anyone off.

Dir. Goddard asked for clarification on option one, and Chief Weber repeated the option.

No public comment concerning this item.

M/S Brekhus/Goddard – roll call vote, seven ayes, one absent. Approve resolution with option 2 with a three-minute set time.

9. Receive Presentation and Update Surrounding Ross Station 18 Options

Chief Weber provided a presentation that summarized the 23-page Ross Station (Sta18) staff report. He mentioned that the goal of the report and presentation is to provide as much information as possible to the Board to make a policy decision at the next Board meeting in November after asking any follow-up questions that can be made public. Moreover, Chief Weber added that this is an informational item, and no action other than a discussion is needed from the Board.

Furthermore, data from the Standards of Cover study that gathered information from the past 16 years was used along with recent numbers from the past two years. Additionally, it is important to note that across the county, incident volume was down in 2020 due to the Covid-19 pandemic; most agencies saw a 20% call drop volume due to people having to stay home and not traveling to work, school, or stores, etc.

Chief Weber provided the background and timeline of the Ross Station planning process. The station is 100-years-old, and it is in clear need of repairs, and some of the challenges are related to the replacement cost. For more detailed information, *refer to the zoom video recording at the 34:30-minute mark*. Chief Weber asked if the Board had any questions. He also mentioned that he would make a couple of intermissions during the presentation for questions and at the end of the presentation to allow for questions from the Board and members of the public. There were no questions at this time.

Chief Weber provided the refined four options from May's Board meeting: (1) Station 19 Consolidation option, (2) Shift West/Adjust Ranks option, (3) Shift West/Covert Positions option, and (4) Shift West/Add Personnel option. The discussions surrounding these options involved multiple stakeholders, RVPA, Kentfield Fire District, Town Managers representing the Towns, and Dir. Finn is representing Sleepy Hollow Fire District and Labor.

Chief Weber stated that as we move forward with the decision-making process, the Board needs to see fire services as a whole and not as an individual agency; as we are one service and not individual fire stations because we not only rely on each other as JPA Fire agency members but also other agencies, as recent and past fires have shown. Also, Chief Weber noted that there is not a mandatory federal or state response time which means that the JPA members are not local or state-mandated to have a fire service level provided; communities decide the service level they can afford.

Chief Weber mentioned that the Suburban goals are generally to respond 07:30 minutes for the first arriving unit and 11:30 minutes for the first alarm unit for 90% of the time. Currently, the

Department's wide response is 08:45, and this is due to the geography of the area (hills, narrow roads, parking issues, etc.), and unfortunately, the only way to fix this is to put more fire stations in the surrounding areas. Please refer to the zoom video recording at the 44:39-minute mark for detailed information about the call volume.

Chief Weber provided the daily staffing levels at each station. Sta18 has one Captain and one Engineer; sta19 has one Battalion Chief, one Captain, and one Engineer; sta20 has one Captain and one Engineer, and sta21 has one Captain and one Engineer for a total of nine (9). Moreover, it is important to note that options one, two, and three do not add any wait to response (number of people); however, they do affect the speed (how fast engines get to the incident); moving personnel, or an engine west would have people arriving sooner to incidents from San Anselmo West. Please refer to the zoom video recording at the 47:42-minute mark for detailed information about the staffing levels.

Chief Weber provided "annual service demand by year and across the county, by incident type, and the number of incidents by hour by day of the year" data for the years 2018, 2019, and 2020 per station. Moreover, he mentioned that our busier stations have slower stations nearby which is helpful, and we do not have a single unit that is reaching saturation. Please refer to the zoom video recording at the 49:37-minute mark for detailed information about the data.

Chief Weber mentioned that simultaneous calls incidents between engines 18 and 19 are a big part of tonight's discussion. For instance, code two calls (i.e., fallen tree) can wait for a more distant engine without a catastrophic situation such as injury or death. For this presentation, we are focusing on code three calls which are 60-65% of our total incidents. However, it is difficult to determine when the simultaneous calls occurred or when the call changed from a code two to a code three, and these factors should be considered. If we were to eliminate an engine, a more distant engine would respond to the call 16% of the time. Chief Weber also talked about Medic 18 (M18) stationed at the Ross station.

Additionally, Chief Weber mentioned that an important item to cover is the mutual aid related to move up and covers. The Fairfax fire is a good example of how the Marin County Fire and greater Ross Valley fire agencies collectively help serve each other's communities because it is the best thing for our constituents. In incidents like this one, after the first alarm, we start moving up more distant engines to cover, and this would mean a longer wait time; however, this shows our ability to move our resources dynamically; therefore, if we were to go from four to three engines, we would be more dynamic in our deployment. Please refer to the zoom video recording at the 57:53-minute mark for detailed information about the code three calls.

Dir. Burdo asked about the maintenance cost for Sta19 should engine 18 be moved there. He would like to know the cost impacts for option one. Chief Weber responded that the facilities and vehicle maintenance cost could have a slight increase.

Dir. Hellman asked for more clarification around code three calls and the resources needed to respond to them. Chief Weber explained that code three calls (i.e., medical emergencies, chest pain, cardiac arrest, baby not breathing, etc.) have lights and sirens; they do not go faster, but traffic

is easily moved. Further, some of those calls require a multi-unit response which is sending two engine companies due to our staffing levels.

Dir. Goddard asked what would be the response if we had three people on an engine, would we still have to send two engines for something like a cardiac arrest. Chief Weber responded that we have some tools as well as the company officers that help determine the type of response needed. But as it stands now, since we have two people on an engine, we do send two engine companies.

Deputy Director Fire Yeager gave a summary of the financial piece based on each JPA's member annual contribution. The cost contribution is determined by average assessed value, population, and per incident. However, there is not a set formula or allocation; the total cost might vary. The fire protection level is based on what each community can afford, which might not always be the desired service. Please refer to zoom video recording at the 01:18-hour mark for detailed information about the cost.

In the next section of the presentation, Chief Weber summarized the operation and policy considerations and the fiscal, labor, and allied agency impacts for each of the four options: (1) Station 19 Consolidation option, (2) Shift West/Adjust Ranks option, (3) Shift West/Covert Positions option, and (4) Shift West/Add Personnel option. For detailed information about each option, *please refer to zoom video recording at the 01:23-hour mark*

Dir. Goddard asked about EMS and ALS response 21% rate. Chief Weber responded that for that data we looked at 265 medical calls in the Town of Ross for 2017 and 2018, and the medic unit stationed there was committed to calls 21% of the time during those calls.

Dir. Burdo asked about the voting requirements surrounding the policy decisions. Chief Weber responded that the ideal situation is that all members elect one of the four options and a less ideal situation is to bring legal counsel to discuss the options, and JPA amendments will have to be approved by each JPA member agency. Additionally, Weber added that to Fire Board's role is to get to a consensus in one of the options to inform Ross to decide, but ultimately, legal counsel from each member agency would have to get involved to determine the Fire Board's role. Dir. Finn added that there are two-vote categories to be taken under the JPA (1) top tier: four items that require unanimous approval, which are the four items covered in the four options, (2) lower tier: require a multi-member majority (majority vote with one vote from each member agency), this option has three attempts to pass it and if it does not, it could be done in a straight majority with at least one vote from each member agency. However, we are unsure if the unanimous approval is from the Fire Board Members or the Council Members of the Board each Fire Board member is elected from, but this is a legal counsel question. And the policy decision regarding the options is definitely a top tier—unanimous approval.

Chief Weber emphasized the importance of seeing the fire service as a whole rather than individual entities and maintaining the JPA; all agencies depend on each other for mutual aid. Weber added that each Town Council will be brief before the next Board Meeting and that at this point, the Fire Board is not asked to make any decisions but instead have a discussion surrounding the four

options. Moreover, Chief Weber thanked the Management Committee, including Dir. Finn representing Sleepy Hollow.

The following section is for the Fire Board Members discussion. For detailed information regarding the discussion, *please refer to zoom video recording at the 02:04-hour mark*

Dir. Burdo complimented the presentation and all the hard work put into it from Chief Weber and Yeager. Burdo stated that he does not think option three is doable for many reasons; one of them is the apprentice position, and because the labor is opposed to it and as a matter of good faith, it should be taken out of the table. He also mentioned that he favors option four, but it also seems undoable due to not getting the SAFER Grant. Option two seems the most logical and doable if a cost breakdown is provided.

Dir. Kuhl asked if any Board Member was considering option three.

Dir. Brekhus responded that it was her preference to keep the Ross station open. She has a concern regarding the response times and the effects of eliminating a fire engine, and the cost of option four. She is not opposed to option three and the apprentice program because it is a great opportunity to diversify the fire force. Brekhus asked if there was an option to add coverage during peak hours, and also the option to increase to three personnel should be discussed separately from the sta18 discussions. She believes that eliminating a fire engine is very risky, and at this point, she prefers option one.

Burdo asked if option three was still being considered, and Kuhl responded that Brekhus was considering it. Then Brekhus responded that she would like to see an apprentice program, yet she is not considering option three for this discussion but would like to see something like this to add a third person to the engine possibly.

Dir. Goddard commented about option three and the apprentice program. She believes we should have an apprenticeship program anyway. But option three compromises our ability to provide the best public safety service. She was in favor to option four and have spoken to some firefighters to better understand this option, and the SAFER Grant would have been a way to start it, but since we did not receive it, it made her reconsider; however, we have to find a way to add the needed personnel to be up to standards as many other agencies and option two moves us in that direction. Option one is not a good option.

Dir. Shortall agrees with Goddard and Burdo as he has been in favor of a three-person engine company. And he was counting on the SAFER Grant. Option three is out, and option one does not make sense. Shortall prefers option two. Dir. Kuhl added that while everyone agrees that a third person should be added, this topic should be discussed later.

Dir. Hellman commented that if now is not the moment to discuss the three-person engine company, when will it be as it shocks her that we are the last agency that has not moved forwards with it. Further, she does not think options three and four are good; option two makes the most sense operationally.

Dir. Finn agrees with Shortall's comments and that option four is the most expensive year after year. Additionally, he provided more clarification regarding the voting mechanism.

Dir. Kuhl commented that he is undecided yet believes that option three is impractical and labor is very opposed to it and should be considered. Option four is expensive, and each Town should consider the cost. Kuhl is undecided about options one and two.

Dir. Burdo asked if the video conference meetings recordings could be added to the RVFD website for the public to reference. Chief Weber responded that we started adding the link to the website, and we will continue to do so. Weber also added that the JPA agreements are hyperlinked in the staff report and the website.

Chief Weber added information about coverage during peak hours and peak events such as red flags warning, flood, and fire. Here, we typically out staff and bring additional resources. For predictable events, we can plan, and we are currently doing it. However, as covered in the Standards of Cover, adding a peak unit is not recommended due to our small volatile volume. He also said that RVFD has an explorer and volunteer program that many chief officers have attended.

Dir. Goddard that what the Chief said regarding the "operational impacts between option one and two are not life or death," but they should be considered when looking at the big picture for adding a third person and realizing the difference.

Former Fairfax Town Manager Frank Egger commented that engine 18 should be fully staffed in Ross, and rather than adding more personnel, a type three engine should be added and that staffing four type one and one type three increases the Department's response.

Dir. Finn reminded everyone that we had not heard from Dir. Greene regarding any of the options. Finn would also like to salute Ross Town Manager Joe Chinn for his work on all this before he retires and would also like to thank the other two Town Managers. Kuhl added that the new Ross Town Manager would be introduced at the next Board Meeting.

10. Adjourn

The next meeting is scheduled for November 10, via zoom video conferencing.

Respectfully submitted,

s/Mariana Gonzalez
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of November 10, 2021

To: Board of Directors

From: Jason Weber, Fire Chief

Subject: Approve Resolution 21-14 Allowing Virtual RVFD Board Meetings in Compliance with AB 361.

RECOMMENDATION:

Staff recommends that the Board approves Resolution 21-14, allowing the continued use of teleconferencing/videoconferencing to hold public meetings for Virtual RVFD Board Meetings in Compliance with AB 361 during the continuing state of emergency proclaimed by Governor Newsom on March 4, 2020.

DISCUSSION:

On March 4, 2020, Governor Newsom declared a state of emergency under Government Code section 8625 due to COVID-19. Recognizing the need to promote social distancing while allowing local legislative bodies to continue operating during the emergency, Governor Newsom signed Executive Orders N-25-20, N-29-20, and N-08-21, which suspended provisions of the Brown Act. Those Orders permitted legislative bodies to hold virtual meetings; however, the relevant provisions expired on September 30, 2021.

On September 16, 2021, Governor Newsom signed AB 361, which extends the authority of public agencies to conduct meetings by teleconference, including video conferences, during State-declared emergencies. Specifically, the bill provides that a legislative body may hold virtual meetings in a proclaimed state of emergency, and state or local officials have imposed or recommended measures to promote social distancing. (Cal. Gov. Code § 54953(e)(1)(A)).

On September 22, 2021, the Marin County Director of Health & Human Services, Benita McLarin, sent a letter to the Marin County Board of Supervisors recommending continued social distancing for local government meetings.

Local government meetings are indoor meetings that are sometimes crowded, involve many different and unfamiliar households, and can last many hours. Given those circumstances, I recommend a continued emphasis on social distancing measures as much as possible to make public meetings as safe as possible. These measures can include video/teleconferencing when it meets community needs and

spacing at in-person meetings so that individuals from different households are not sitting next to each other.

On October 12, 2021, the RVFD Board of Directors adopted resolution 21-13 with the requisite findings that the (1) state of emergency is in effect, (2) that local officials are still recommending measures to promote social distancing, and (3) that the state of emergency directly impacts the ability of the public and the members of the RVFD Board of Directors to meet safely indoors in person.

AB 361 requires the RVFD Board of Directors to make these findings at least every thirty days if it desires to continue meeting virtually. (Cal. Gov. Code § 54953(e)(3)). Therefore, staff has returned with resolution 21-14 for the Board's consideration, including the findings noted above.

The Ross Valley Fire Department is committed to preserving and nurturing public access and participation in the RVFD Board of Directors meetings while ensuring a safe and healthy environment.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

Attachments: Resolution 21-14 a resolution regarding teleconference and videoconference meetings during the covid-19 state of emergency for November 1, 2021 – November 30, 2021. – Attachment #1

ROSS VALLEY FIRE DEPARTMENT

RESOLUTION 21-14

**A RESOLUTION OF THE ROSS VALLEY FIRE DEPARTMENT A
RESOLUTION REGARDING TELECONFERENCE AND
VIDEOCONFERENCE MEETINGS DURING THE COVID-19 STATE OF
EMERGENCY FOR NOVEMBER 1, 2021 – NOVEMBER 30, 2021.**

THE BOARD OF DIRECTORS ROSS VALLEY FIRE DEPARTMENT

WHEREAS, the Ross Valley Fire Department is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, on March 4, 2020, Governor Newsom proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code Section 8625, that a state of emergency exists due to a novel coronavirus (COVID- 19); and

WHEREAS, on June 4, 2021, in lifting many restrictions that the State previously imposed due to COVID-19, the Governor indicated that those changes did not end the ongoing, proclaimed state of emergency; and

WHEREAS, as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

WHEREAS, the continued local rates of transmission of the virus and variants causing COVID-19 are such that on September 22, 2021, the Marin County Director of Health & Human Services recommended that local government entities continue to emphasize social distancing in order to minimize the potential spread of COVID-19 during indoor, public meetings; and

WHEREAS, in light of this recommendation, the RVFD Board of Directors desires to continue to have the flexibility to meet by teleconference and/or videoconference;

**NOW, THEREFORE, THE ROSS VALLEY FIRE DEPARTMENT
BOARD OF DIRECTORS DOES HEREBY RESOLVE, DETERMINE AND
ORDER AS FOLLOWS**

1. There is an ongoing proclaimed state of emergency relating to the novel coronavirus causing the disease known as COVID-19.
2. The state of emergency continues to directly impact the ability of the RVFD Board of Directors to meet safely in person.
3. Local officials continue to recommend measures to promote social distancing.

I hereby certify that the foregoing Resolution was passed and adopted by the Ross Valley Fire Department on November 10, 2021, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Ford Greene, RVFD Board President

ATTEST:

Mariana Gonzalez, Administrative Assistant

**Ross Valley Fire Department Board of Directors
STAFF REPORT**

For the meeting of November 10, 2021

To: Ross Valley Fire Board

From: Jason Weber, Fire Chief

Subject: Receive Update Surrounding Ross Station 18 Options – Consider Proposed Options to Amend JPA and Direct Staff on Preferred Option

RECOMMENDATION

Receive update surrounding Ross Station 18 options – Consider proposed options to amend JPA and direct staff on preferred option.

BACKGROUND/DISCUSSION

At your October 13, 2021 Fire Board meeting, the Fire Chief presented an update surrounding the Town of Ross fire station facilities and options related to alternative services if the Fire Station in Ross were not re-built. Your Board directed staff to return after the presentation allowing Board Members time to review the materials and present to each Town Council.

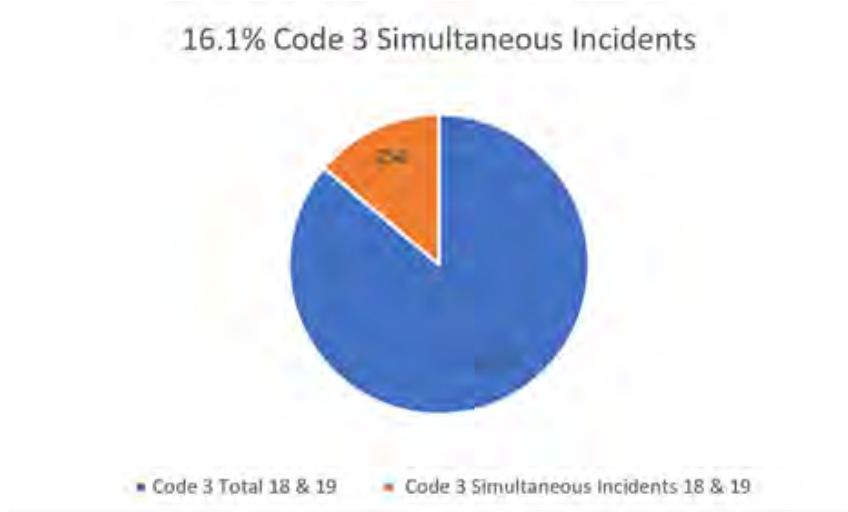
After receiving feedback from each Council and your Fire Board, staff is narrowing the options to focus on policy related items in Option 2, elimination of Engine 18 and shifting personnel West to other stations.

Eliminate Engine 18, shift personnel West to other stations
(One less engine; no reduction in personnel)

Operational Considerations:

- Response times in the Ross Station 18 area will increase by approximately 2 minutes with the engine now coming from Station 19 on San Anselmo Ave. for a response to 90% of calls within 09:31 minutes from the current 07:31 minute response times.
- The current simultaneous incident activity (code three incidents for Station 18 and 19) for the calendar years 2019 and 2020 is 254, or 16.1% of 1,577 incidents. The data shows that we expect E19 to be unavailable to serve Station 18 or Station 19 zones requiring a more distant engine to respond 16.1% of the time or approximately 127 times per year.

Simultaneous Incident Data Engine 18 & 19



- Moving from four engines to three engines will require a more dynamic deployment, including moving up and covering from allied agencies when multiple incidents occur.
- The speed at which additional firefighters arrive at incidents will improve in all areas except the Town of Ross. In addition, by moving the personnel West, other response zones within the RVFD will see an improvement in the time it takes for personnel to arrive and complete critical tasks on the fireground or medical care.
- This Option proposes moving three of the six Ross positions to Station 19, raising E19 staffing from two personnel to three and a second engine, either E21 or E20, from two to three personnel. Again, this change positively impacts the speed and number of firefighters that would arrive at an incident improving the multi-unit effective response from San Anselmo West.
- Of the 265 EMS incidents in Ross during 2017 and 2018, M18 (Medic 18) was not available 57 times, or 21% of the time. The next arriving ALS unit under a proposed plan would be an engine company with an average increased response time of 2 minutes.

Fiscal Impacts:

- Option 2 has annual operational cost savings of \$300,000 that are not fully recognized until ten years in the future. These savings include:
 - Reduction in future vehicle replacement funding as RVFD will reduce from four frontline engines to three, for approximately \$40,000 in annual savings.
 - The remainder of the projected savings is recognized through the attrition of three (3) Captains and three (3) Engineer positions. In addition, the proposed changes include the transition to six (6) Firefighter Paramedic positions.

Projected Savings – Option 2



- Option 2 has one-time capital provisional cost estimates of \$210,000 for interior remodel at one of the stations where staffing would increase to meet contemporary sleeping and bathroom needs.
- Ross Valley Paramedic Authority Lease agreement, currently \$32,000 annually payable to RVFD for use of Ross Facility.

Labor Impacts:

- As directed by the RVFD Board, we have met with Labor and discussed impacts related to each of the four Options. Labor does not feel it would be fair to their membership to impose a more aggressive schedule than attrition to recognize savings for this option. However, they are open to converting the existing three Captains positions, and three Engineer positions to Firefighter Paramedic positions over time versus “y”-rating or a reduction in force process.
- If this Option is selected, ratification of an agreement with the Labor group would be necessary.

Allied Agency Impacts:

- Kentfield Fire District regularly uses E18 to cover their zone while training or committed on other incidents. RVFD’s ability to continue to cover would have to be considered by Kentfield as the response time would be greater.

JPA Impacts:

- Moving from four to three stations and adjusting Member contribution percentage requires amending the JPA Agreement, which must be approved by each Member agency.

Policy Considerations for your Board:

- Staff is recommending savings (estimated to reach \$300k annually) in staffing and vehicle replacement (1 less engine) be attributed to Ross as savings materialize.
- Staff is recommending one-time capital costs associated with interior remodels at the Fairfax Station 21 be covered by the Town of Fairfax (estimated not to exceed \$210,000)
- Staff is recommending that personnel moving West from Station 18 be located at Stations 19 and 21.
- Staff is recommending the lease agreement with the Ross Valley Paramedic Authority (RVPA) for housing a paramedic ambulance and crew (currently \$32k annually payable to RVFD) be redirected to the Town of Ross after Ross completes the construction of a \$2 mil ambulance quarters with an increase to the lease amount of \$50k annually.
- Staff is recommending implementation date of July 1, 2025 if agreement is reached.
- Staff is recommending Ross would share in Station 19 facility costs under proposed formula of incident activity percentage (currently 27%) for capital repairs and building maintenance.
- Staff is recommending Ross cover reasonable hard costs (RVFD attorney fees) associated with this decision and subsequent amendments to the JPA.
- Staff is recommending Labor items be carried out in the form of a “side letter of agreement” which will be drafted at your direction.
- Staff is recommending the Labor Mgmt. Sub-Committee meet regularly (at least quarterly) to address the remaining engine company staffed with two personnel.

SUMMARY:

The RVFD Board and RVFD JPA Members are being asked to consider and, ideally, reach a consensus on a single option. Based on a straw poll at the RVFD Board meeting in October and subsequently discussions at the Council meetings, the preferred option and focus of this report is Option 2. All options including option 2 come with trade-offs that have impacts on each community served. It is essential to consider as a Fire Board member that services provided to each community are mutually dependent on each other as a collective system vs. a single engine company or individual communities.

All Options will require amendments to the [Ross Valley Fire Department Joint Powers Agreement](#)

(JPA); language in the JPA details the mechanisms to carry out changes. Any proposed changes including service levels or member contributions would need to be ratified.

Staff strongly feels that keeping the JPA intact is of utmost importance moving forward. As discussed, several times, each community is mutually reliant on other Members of the RVFD JPA to provide adequate services to their community. No single agency could provide adequate fire services on its own.

If the inability to achieve consensus leads to a withdrawal from the JPA by any Member agency, the near-term adverse financial and operational consequences would be likely for the withdrawing and remaining Members. Such financial and operational consequences include expenses related to implementing a withdrawal, liability for unpaid costs and debts, and the costs of re-establishing the ability to provide fire protection to each Member's jurisdiction. (See JPA Agreement, Section 13.4)

NEXT STEPS:

Your Board is being asked to narrow to a single option and consider staff recommendations related to that option – Directing staff to make proposed amendments to the JPA and returning to your Board for review and consideration.

FISCAL IMPACT:

This Staff Report outlines potential fiscal impacts associated with the decision surrounding Option 2. The receipt of this Staff Report does not have any associated fiscal impact. We will return to your Board with proposed JPA amendments including specific fiscal impacts.

Dear Caldor Fire Responders
from Ross County Fire Dept.

SACRAMENTO CA 957

I deeply appreciate and
admire your hard work

and dedication during the
Caldor fire. Each of you
made a difference to our
beloved Sierra Mts. and
foothills, but most of all
to our hearts. You really
are SUPERHEROES!

Thank-you so very
much! Stay safe!

Debbie Katz
Placerville

Mail & more

Thinking of You



Caldor Fire Responders
Ross Fire Dept
31 Sir Francis Drake Blvd
Ross, CA 94957

From: **Bruce Vogen**
Date: Tue, Oct 26, 2021 at 1:28 PM
Subject: Bruce Vogen - Kudos on the new website
To: <info@marinwildfire.org>

Your new website is complete, coherent, and easy to navigate. It's a true one-stop-shop for residents, regardless of their level of interest, and a reflection of the significant progress made by the agency over the last year. The fact you came to my house and presented me with a homeowner's assessment that I can find online on your website says it all.

Also, many thanks for sending in crews to clean up our street – Jordan Avenue, San Anselmo. They cleared tree and shrub overhang that has been a nuisance and fire/traffic hazard for over 20-years. The staff were courteous and cleaned up as they went. I was proud to see the Measure C road signs announcing their efforts.

Keep up the great work.

Bruce Vogen

San Anselmo Resident